

Minutes of Market Overton Parish Council Meeting Held in The Village Hall on Tuesday 5th November 2019

2019/99	Present	Cllr. Williamson (Chairman), Cllr. E England, Cllr. Ellis, Cllr. Robins, Cllr. P England, Cllr. Boyle C.Cllr. McCartney Parish Clerk	
2019/100	Apologies	None	
2019/101	Declaration of Interests and requests for dispensations	Cllr. E England declared an interest in item 2019/102 below.	
2019/102	To approve the co-option of 2 Parish Councillors	<p>It was proposed that Alan Boyle be co-opted as a Parish Councillor to Market Overton Parish Council. All in favour</p> <p>It was proposed that Philip England be co-opted as a Parish Councillor to Market Overton Parish Council. 3 in favour 1 against The motion was carried.</p> <p>Cllr. Boyle and Cllr. P England signed their Declarations of Acceptance of Office.</p>	
2019/103	To approve the minutes of the Parish Council Planning meeting held on 3 rd September 2019	These were approved as a true and correct record and signed by the Chairman.	

2019/10 4	Matters arising from the previous meeting held on 3 rd September 2019	<ul style="list-style-type: none"> • It was confirmed that having consulted properties neighbouring the village green, there was no desire to see a picnic table or other structure placed there. It was agreed that this matter would not be proceeded with. • Hen rearing shed, Land East of Cottesmore Road - it was reported that it is understood that the current application may be withdrawn and replaced with a new one, which addresses queries raised in the scoping report. No decision has been made at RCC at present. 	
2019/10 5	Correspondence	<ul style="list-style-type: none"> • Details of RCC Snow Warden Scheme - currently Market Overton Parish Council does not wish to participate in this. • Meeting with Police & Crime Commissioner Conservative candidate - Cllr. Robins will attend. • Rutland Community Speed Watch - it was proposed that Market Overton Parish Council express an interest in participating in this scheme. The clerk agreed to do this. • Invoice from Silverwood Farms for allotments - it was confirmed that the annual rent has remained at the same amount as 2019. 	
2019/10 6	Clerk's report	<ul style="list-style-type: none"> • Potholes at the entrance of Fountains Row have been reported to RCC Highways • The overhanging hedge on Main Street between Walker Close and the Lodge Trust has been reported to RCC Highways. • The status of MOPA insurance was queried. Cllr. Boyle agreed to make enquires regarding this. 	
2019/10 7	To approve the adoption of Equalities Policy	<p>It was agreed that the Equality Policy be adopted.</p> <p>The policy will be published on the website.</p>	
2019/10 8	To agree meeting dates for 2020 and Annual Parish Meeting Date	<p>The following dates were agreed:</p> <p>Tuesday 14th January</p> <p>Tuesday 3rd March</p> <p>Thursday 7th May - Parish Council and APM</p> <p>Thursday 2nd July</p> <p>Thursday 3rd September</p> <p>Tuesday 3rd November</p>	

2019/10 9	To nominate a Parish Councillor with responsibility for Highways	It was agreed that Cllr. Boyle would become the representative for Highways.	
2019/11 0	Safer Villages Scheme	Cllr. Robins reported on the scheme for which Market Overton is a pilot village. A supply of crime prevention products is available, some on loan, from Cllr. Robins. The scheme will be publicised around Market Overton.	
2019/11 1	Village Trees	It was confirmed that a meeting was held between Cllr. E England, Cllr. Williamson and the RCC Forestry Officer, to identify suitable locations to plant new trees that have been offered to Market Overton. Approximately 30 locations have been identified. The Forestry Officer will compile a list of suitable trees for each location.	
2019/11 2	Proposal to make a donation to Rutland Neighbourhood Watch	It was agreed that a donation of £100 would be made to the Rutland Neighbourhood Watch.	
2019/11 3	Village Christmas Tree and Christmas arrangements	Due to there not having been a Feast Weekend in 2019 it was agreed that the Parish Council provide the village Christmas tree and make the Christmas arrangements. Cllr. Boyle agreed to make the initial enquiries regarding the tree.	
2019/11 4	Finance report and to authorise payments of account.	The current finance report and bank reconciliations were circulated and approved 2019/120 below. The following payments since the last meeting were approved: HMRC £151.80 The following payments were approved: Clerk's salary October & November £202.45 x 2 Printer ink £45.06 Silverwood Farms £775.00 L Ryder (planter supplies) £17.70	
2019/11 5	To approve the precept request for 2010/21	It was agreed that the precept request for 2020/21 be set at £8520. 2019/121 below	
2019/11 6	Allotments	Cllr. Ellis reported that due a plot currently being vacant, contractors will return in spring to attempt to locate the water supply to the allotments.	

2019/11 7	To agree in principle to the production of village walks leaflet and information board	It was agreed that 2 information boards and 2000 leaflets would be produced. 3 quotations for design and production will be obtained. Cllr. Boyle volunteered to assist Cllr. E England with this project.	
2019/11 8	To consider planning application 2019/1190/CAT 9 main Street. Removal of 1 no. Deciduous tree and 1 no. Conifer	It was agreed that there are no objections to this proposal. Recommend Approval.	
2019/11 9		The meeting closed at 7.45pm Next meeting Tuesday 14 th January 2020	

2019/120

Market Overton Parish Council

Finances April 2019- March 2020

The financial year is divided into six two-month periods.

CURRENT PERIOD:

INCOME	2019-20	Year to date:	
Precept:	8,625.00	8,625.00	8,625.00
Grass Cutting:	980.00	980.00	883.26
Interest:			32.95
Allotment rent			435.00
Neighbourhood Plan:			5,092.00

	TOTAL:	9,605.00	9,605.00	15,068.21
EXPENSES:				
	Clerk's Salary:	2,650.00	2,650.00	1,719.55
	Clerk's Expenses:	250.00	250.00	
	Street Lights - electricity:	650.00	650.00	
	Grass cutting:	1,100.00	1,100.00	954.00
	Insurance:	500.00	500.00	513.26
	Training:	300.00	300.00	280.00
	Asset management	500.00	500.00	56.92
	Audit:	100.00	100.00	50.00
	Subscriptions:	285.00	285.00	200.58
	Room hire:	60.00	60.00	
	Donations:			155.00
	MOPA	350.00	350.00	
	Village hall	500.00	500.00	732.00
	Misc.	500.00	500.00	
	Election costs:	420.00	420.00	135.69
	Allotments:	175.00	175.00	975.00
	Website maintenance:	250.00	250.00	298.50
	Payroll services:	60.00	60.00	
	Sundries:			164.24
	VAT:			230
	Tree works:			100.00
TOTAL:		8,650.00	8,650.00	6,564.74
OVERALL SURPLUS/DEFICIT:		955.00	955.00	

Current a/c: at 1 Apr 2019: 117.28

Savings a/c: at 1 Apr 2019: 24,062.47

Adjustments:

2019/20 opening balance: 24,179.75

Income to date: 15,068.21

Expenditure to date: 6,564.74

Surplus/deficit to date: 8,503.47

Bank balance at period end:

32,683.22

ADMINISTRATION

Audit	100	50	75
Clerk sundries	250	120	150
Clerk salary & PAYE	2650	3030	3200
Training	300	320	300
Insurance	500	513	525
Room hire	60	60	60

MAINTENANCE

Grass Cutting	1100	954	1100
Asset Maintenance	500	257	500
Allotments	175	200	200
Street lighting	650	650	700

Planters & tree works

DONATIONS

MOPAA	350	0	0
Village Hall	500	732	500
Misc.	500	155	500

GNS

SUBSCRIPTIONS

LRALC	285	200.58	220
ICO	0	0	0

No longer required

OTHER

Website maintenance	250	298	350
Payroll services	60	60	60
Election costs	420	135.69	0

Printing (APM) 76 80

TOTAL 8650 7811 8520

budget 2019 budget Forecast spend 2019 2020

2019/121