

Minutes of Market Overton Parish Council Meeting Held in The Village Hall on Tuesday, 7th May 2019

2019/41	Election of Chairman	It was proposed that Cllr. Simon be elected Chairman All in favour	
2019/42	Co-option of Parish Councillors	It was proposed that Elizabeth England, Mark Hudson and Stuart Sanderson be co-opted to the Parish Council. All in favour	
2019/43	Election of Chairman	Cllr. Simon resigned as Chairman and it was proposed that Cllr. Sanderson be elected as Chairman. All in favour.	
2019/44	Acceptance of Office and Register of Member's Interest	Councillors signed Acceptance of Office declarations and Register of Member's Interests and these were accepted.	
2019/45	Present	Cllr. Sanderson - Chairman, Cllr. Robins, Cllr. Ellis, Cllr. England, Cllr. Simon, Cllr. Williamson, Cllr. Hudson. Parish Clerk - Helen Duckering	
2019/46	Declaration of interests and requests for dispensations	None	
2019/47	Election of Officers	It was proposed that the following offices be allocated to Parish Councillors: <ul style="list-style-type: none"> • Village Assets - Cllr. Simon • Allotments - Cllr. Ellis • Village committee liaison, Police liaison - Cllr. Robins • Planning - Cllr. Williamson • Traffic & Highways - Cllr. Hudson • Communication - Cllr. England All in favour.	
2019/48	Tree Warden	Cllr. England volunteered to become Tree Warden and this was agreed.	

2019/49	Adoption of Code of Conduct and Standing Orders	<p>It was proposed that the Code of Conduct and Standing Orders be adopted.</p> <p>All in favour.</p>	
2019/50	To approve the minutes of the Parish Council meeting held 5 th March 2019	These were approved as a true and correct record and signed by the Chair.	
2019/51	The approve the minutes of the Extraordinary Parish Council meeting held on 9 th April 2019	These were approved as a true and correct record and signed by the Chair.	

2019/52	Matters arising from previous meetings held 5 th March 2019 and 9 th April 2019	<ul style="list-style-type: none"> • It was confirmed that the crown lifting of the trees opposite the village hall had been completed. The Parish Council has subsequently been advised that these trees are owned by RCC and as such their maintenance is the responsibility of RCC. The work was deemed to have been carried out to a high standard and as such acceptable. • Cllr. Sanderson confirmed having inspected the bench on the village green. The wood is slightly rotten in places and the bench is in need of cleaning. It was agreed that this would be done. • Parish Council reserves - it was agreed that a long-term plan to use the current financial reserves was required. Some financial commitments are currently in place. Councillors were asked to consider suitable projects, benefitting the parish, for future discussion. • Allotment water supply - Cllr. Ellis reported that little progress has been made locating the water supply, despite many hours of work. A compost heap now needs to be removed to investigate further. • Allotment greenhouses - Cllr. Robins confirmed that the landowner had agreed the one existing greenhouse on the allotments could remain, but that no others would be permitted. The allotment terms and conditions will be amended to reflect this. • Road closures - Dissatisfaction was voiced regarding the lack of information received regarding imminent road closures in Market Overton and the conflicting signage placed by contractors. The clerk agreed to raise this complaint with RCC Highways and ascertain the exact details of the closures. Subsequent to the meeting, RCC have confirmed that work to Teigh Road and The Pinfold is as advised. Main Street will not be closed on 10th May, however a small area behind the village green will close for work. 	
2019/53	Correspondence	<ul style="list-style-type: none"> • Request from Good Neighbour Scheme for a grant of £155 - this will be considered at the next meeting. 	

2019/54	Clerk's report	<ul style="list-style-type: none"> It was confirmed that Parish Council's are no longer required to be registered with the Information Commissioner's Office. 	
2019/55	Renewal of annual membership of LRALC and nomination of attendee for LRALC AGM	<p>It was proposed that Market Overton Parish Council renew its annual membership of LRALC at a cost of £200.58. All in favour</p> <p>It was agreed that Cllr. Sanderson and Cllr. Williamson would attend the LRALC AGM on 15th June. Cllr. Sanderson will be nominated as the voting representative.</p>	
2019/56	Finance report and to authorise payments of accounts	<p>The following payments had been authorised since the last meeting:</p> <p>£202.45 April salary to clerk £43.18 Printer ink £50.00 P Rawden Internal Auditor £76.00 Quoin Print agenda leaflets £202.25 May salary to clerk £240.00 Burton Plant Hire allotment work</p> <p>The following payments were approved:</p> <p>LRALC £200.58</p> <p>The clerk reported that the Council's balances at close of business 6th May 2019 were: HSBC Current Account £378.40 HSBC Savings Account £31691.59</p>	

2019/57	Approval of Annual Governance Statement, Accounting Statement 2018/19, Certificate of Exemption and Notice of Public Rights	<p>1. It was proposed that the Annual Governance Statement 2018/19 be approved and signed by the Chairman.</p> <p>All in favour</p> <p>2. It was proposed that the Accounting Statement 2018/19 be approved and signed by the Chairman</p> <p>All in favour</p> <p>3. It was proposed that the Certificate of Exemption be approved and signed by the Chairman</p> <p>All in favour</p> <p>4. It was agreed that the Notice of Public Rights (17th June 2019 - 26th July 2019) be approved.</p> <p>All in favour</p> <p>All documents will be published on the Parish Council website and displayed as required.</p>	
---------	---	--	--

2019/58	Planning	<p>Planning Applications considered by the Parish Council since the last meeting:</p> <p>2019/0218/FUL 31 Bowling Green Lane. Erection of Victorian style lean to greenhouse in back garden, against existing highstone and brick wall. Removal of existing aluminium greenhouse at front of property and replace with metal bike storage 'shed'.</p> <p>The proposed greenhouse appears to be in keeping with the surroundings and will be unobtrusive. The roof spikes may be slightly seen over the wall but this is unlikely to be a problem. Neither the greenhouse nor the bike shed will be visible from the public road. Recommend Approval.</p> <p>2019/0192/FUL Units 1,2 & 3 Scotsman Block, Market Overton Industrial Estate, Ironstone Lane Build an additional 5 bay factory unit next to existing Units 1,2 & 3 Scotsman Block. Re-cladding of existing factory with green metal cladding to match new unit.</p> <p>Currently there are many different styles of unit in the site. The extent and type of the proposed new construction is acceptable. It is outside the village boundary and will not be seen. It is unlikely that the increase in size will cause additional traffic and the development is presumably supporting increased employment and the growth of a local business, which is to be commended. Recommend Approval.</p> <p>To receive RCC planning decisions since last meeting:</p> <p>None received.</p>	
2019/59	Date of next meeting	<p>Tuesday 2nd July</p> <p>The meeting closed at 7.15pm</p>	